

Thank you for your enquiry. To enable us submit a detailed proposal, kindly fill in this enquiry form and submit to quality@iiauae.org . You can expect to receive a “no-obligation” proposal within 2 weeks from us receiving this form.

Thank you for the opportunity provided to be able to assist you.

1. Client Information:

Company name			
Department			
Industry			
Address			
Emirate of	Choose an item.		
Country	United Arab Emirates		
Is your organization a member of the UAE IAA?	Choose an item.		
If 'NO', Would you like to become a member?	Choose an item.		

2. Contact Information (Head of Internal Audit):

Name of Head of IA			
Designation			
Landline		Mobile	
Email			
Reporting to			
Is the CAE an independent member of the UAE IAA?	Choose an item.		

3. Additional Contact Information (if different from the above):

Name of Contact			
Designation			
Landline		Mobile	
Email			

4. About Internal Audit Department:

Central department		Number of Staff	
Location 1 (City/Country)		Number of Staff	
Location 2 (City/Country)		Number of Staff	
Location 3 (City/Country)		Number of Staff	
Executive Management (City/Country)			
Locations to be reviewed (City/Country)			
Number of IT Auditors or other Specialist auditors?			
Percent of audit which is co-sourced/outsourced?			
Are work-papers centrally located?	Choose an item.		
Are work-papers automated?	Choose an item.		
Language of documentation/work papers/audit reports? (tick all that apply)	<input type="checkbox"/> English <input type="checkbox"/> Arabic <input type="checkbox"/> Other: Click here to enter text.		
Number of audit reports released each year?	Choose an item.		
Types of audit usually performed? (tick all that apply)	<input type="checkbox"/> Financial & Operations <input type="checkbox"/> Compliance <input type="checkbox"/> Efficiency & Economy <input type="checkbox"/> IT <input type="checkbox"/> Projects & Contracts <input type="checkbox"/> Fraud investigations <input type="checkbox"/> Continuous Auditing <input type="checkbox"/> Consultancy assignments <input type="checkbox"/> Other: Click here to enter text.		
Any standards used for the IA process? (e.g. IIA) If 'YES', please list (e.g IIA, ISACA, etc).	Choose an item. Click here to enter text.		

5. About the assignment:

Who is requesting this assignment?	Choose an item. If Other, please specify: Click here to enter text.
Do you have an audit committee?	Choose an item.
Have you conducted aReadiness Review check?	Choose an item.
Have you undergone a prior External Quality Assessment?	Choose an item.
If Yes, what opinion was received	Choose an item.
Have you undergone a prior Self-Assessment with Independent Validation?	Choose an item.

6. Certifications:

Standard	Certified	Certified since	Date of last external audit
ISO 9001	Choose an item.	Click here to enter a date.	Click here to enter a date.
ISO 14001	Choose an item.	Click here to enter a date.	Click here to enter a date.
OHSAS 18001	Choose an item.	Click here to enter a date.	Click here to enter a date.
Others (please specify)	Choose an item.	Click here to enter a date.	Click here to enter a date.

7. Type of proposal:

What type of proposal would you like to receive? (tick all that apply)	<input type="checkbox"/> Readiness Review <input type="checkbox"/> External Quality Assessment (QA) <input type="checkbox"/> Self-Assessment with Independent Validation (SAIV) <input type="checkbox"/> Be-spoke Consultancy
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8. Time-frame:

Expected time-frame for work commencement (mmm-yyyy)	
Any specific period NOT to be considered for engagement?	

9. How did you hear about us:

<input type="checkbox"/> Referral by: Click here to enter text.	<input type="checkbox"/> UAE IAA training
<input type="checkbox"/> Last Conference conducted by UAE IAA	<input type="checkbox"/> Other (please specify):Click here to enter text.

Please attach your department organization chart and the department reporting line hierarchy.

<p>Thank you, The UAE Internal Audit Association P.O. Box 90919 Suite 1503, API Trio Tower, Novotel Sheikh Zayed Road, Al Barsha 1 Dubai, United Arab Emirates. Tel.: +971 (4) 3999799 Mob.: +971 (56) 2999259 Web: www.iauae.org Email: quality@iauae.org</p>	 <p>UAE Internal Audit Association an IIA Global affiliate JOIN, LEARN & SHARE</p>
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