



AUDIT PIONEERS  زوالالتدقيق

HASAAD Training Registration Form

Registrant Details

Name: _____
Job Title: _____
Mobile Number: _____
E-mail Address: _____

Note: The spelling of the participant name provided is what will be printed on the Certificate of Attendance.

Company Details

Company Name: _____
Address: _____ City: _____
Country: _____

Contact Person Details

Contact Person: _____ Job Title: _____
Contact Number: _____ E-mail: _____

Finance Department Details

Contact Person: _____ Job Title: _____
Contact Number: _____ E-mail: _____

Signature: _____ Company Stamp: _____

Payment Details

Fees: _____ AED

Group Discount: Yes No

Note: Group discount will be issued for 5+ registration applicants

Terms and Conditions:

By submitting the registration form, you agree to the terms and conditions:

- Full payment or an official LPO is expected in order to confirm registration. Under no circumstances will a participant be able to attend a course or event without a payment guarantee.
- The official LPO must be received by the training representative of the UAE IAA at least 7 calendar days prior to the start of the course. If such an LPO is not received, the registration will be canceled.
- In case the pledge for payment is not fulfilled or the signed LPO is not honored, the participant becomes liable for full payment. Furthermore no certificate of attendance or Continued Professional Education (CPE) will be issued.
- It is the responsibility of the participant to verify the correct spelling on the registration form. The spelling of the name in the registration form will be used in the certificate.
- Registration substitution will be honored if the request is received by UAE IAA at least 7 calendar days prior to the scheduled date of the course.
- A 100% refund will be issued for confirmed registration canceled at least 14 calendar days in advance.
- A 50% refund will be issued for confirmed registration canceled between 13 and 7 calendar days in advance.
- A 25% refund will be issued for confirmed registration canceled between 7 to 4 calendar days in advance.
- No refund will be issued for any no-show or cancelation request received within 3 calendar days prior to the start date of the course.

Disclaimer:

The UAE IAA reserves the right to amend the Terms & Conditions at any time without prior notice. While the UAE Internal Audit Association and its staff make every effort to observe and maintain the schedule of every training course as set forth in the organization's training schedule, under certain circumstances that are out of our control we might feel obligated to cancel and/or reschedule any training course or event. Under these circumstances, our training department will forward all registrants to the next available schedule for the same course. The individual participant or the sponsoring organization will have the ability to request a different schedule for the same course or a different course within the same calendar year.